



Annual General Meeting Minutes

Date:	Saturday 19 November 2022
Time:	6 pm
Place:	Capel Tavern

Attendees:	Refer to attachment 1 "Attendees"
Apologies:	Jason Archer Paul Spiritt Janine Spirt Andy De Blank
Proxies:	Trevor Holgate Mike Brown Shane Baran

Item	Description		
1	<p>Welcome and introductions The President welcomed attendees to the meeting and introduced the Vice President, Treasurer and Secretary Ensured that all attendees had signed in to the meeting.</p>		
2	<p>Apologies The Secretary read the list of apologies and proxies. Reviewed the attendance list and confirmed that a quorum, 20 percent of the membership, was present.</p>		
2A	<p>The President declared the meeting open at 6.11 pm.</p>		
3	<p>President report The President gave an overview of club activities from inception in January 2022 to present day. Refer to attachment 2 "Presidents Report"</p>		
4	<p>Treasurer's report The Treasure presented an overview of the clubs income and expenditure over the period January 2022 to 30/06/2022.</p>		
5	<p>Questions to office bearers There was no questions from attendees at this time Two members made, after it was hearing the Treasures report, on the positive financial value of club members volunteering for events such as the Iron man. The President responded that it was important for the clubs financial viability to continue to encourage our members to volunteer at events like the Iron Man and Triathlon. One member suggested that members who volunteer at such events should not get membership fees waived for the following year as they get meals and money on the day. The President responded that waiving membership fees was an incentive to get more volunteers. Even with the waiving of memberships it was still a good source of income for the club.</p>		
6	<p>Acceptance of Treasurer's Report Proposed resolution: That the financial report presented at the annual general meeting be accepted.</p>		
	<p>Moved</p>	<p>Craig North</p>	<p>Seconded</p>
<p>Passed</p>			

7	Proposed resolutions		
	The Secretary explained to the meeting that the proposed resolutions were to make changes to our constitution. To make changes required approval by 75% of members present at meeting. The AGM minutes along with our revised constitution has to be submitted to Department of Mines, Industry Regulation and Safety for approval.		
	Proposed resolutions		
	To ensure broader representation of the members, the Capel Riders Inc. constitution be revised to specify three ordinary members on the management committee		
	Moved:	Tony Sommerville	Seconded: Roger Harrison
	Passed		
	To revise the members access to the constitution section of the Capel Riders Inc. constitution to specify “Members will have access to the Constitution via a members password protected page on the Capel Riders Inc. website.		
	Moved:	Tony Sommerville	Seconded: Roger Harrison
	Passed		
	To revise the members access to committee meeting minutes section of the Capel Riders Inc. constitution to specify “Committee meeting minutes will be posted to a members password protected page of the Capel Riders Inc. website within seven days of a finalised committee meeting.”		
Moved:	Tony Sommerville	Seconded: Roger Harrison	
Passed			
To ensure ongoing continuity of the management committee and allow for yearly change as may be required, the Capel Riders Inc constitution be revised to reflect the following terms of office for office bearers and committee members.			
Office bearers and committee members elected at the 2022 AGM			
President Two (2) years			
Vice President One (1) year			
Secretary Two (2) years			
Treasurer One (1) year			
Committee Member (most votes) Two (2) years			
Committee Members x 2 One (1) year			
Office bearers and committee members elected at the 2023 and all subsequent AGM’s.			
Terms of office two (2) years.			

	Moved:	Tony Sommerville	Seconded:	Roger Harrison
	Passed			
	Rename Chairperson and Vice Chairperson President and Vice President			
	Moved:	Tony Sommerville	Seconded:	Roger Harrison
	Passed			
	To reduce the risk liability to the club or any members carrying out the function of Ride Captains. Include the role of Road Captain into the constitution. Ride Captains are to conduct all rides in accordance with Capel Riders Inc. current version of the Ride Protocol and The Road captains Guide.			
	Moved:	Tony Sommerville	Seconded:	Roger Harrison
	Passed			
8	<p>Discussion on determining membership fees The President asked for members feedback on the current fee involved with being a Capel Rider, which is currently set at just \$30 for full embers and \$20 for associate members, due every year in January. We have a few admin fees that we now have to take on board such as the running of the website and other things, and once we have a trailer it will need yearly Rego – I am thinking of a slight increase in the membership fee to cover these costs. There was a discussion and general agreement that raising fees slightly would be agreeable to most.</p>			
	<p>Proposed Resolution Fees for full members to be raised to \$40. Associate member fees to remain at \$20</p>			
	Moved	Craig north	Seconded	Gary White
	Passed			
9	<p>General Business There was a discussion about the upcoming Kalbarri Run and Salvos Toy Run. Several suggestions were put forward for the trailer to be purchased with the Bendigo Bank grant funds inclusive of: Covered, size, ramps, BBQ, Esky and sound system.</p>			

Election of Office Bearers, Committee Members and Road Captains.							
10	Office Holders Elected Unopposed		Term Years	Committee Members Elected unopposed	Term Years		Term Years
	President	Roger Harrison	2	Paul Spirritt	2	Craig North	1
Vice President	Ryan Massey	1	Mark Hanrahan	1	Helen Shiosaki	1	
Secretary	Tony Sommerville	2	Not filled	1	Mark Shiosaki	1	
Treasurer	Helen Shiosaki	1			Peter Stacey	1	
					Peter Steele	1	
The President welcomed the newly elected office bearers, committee members and road captains							
11	The meeting was declared closed at 7.10 pm						

Minute taker:	Tony Sommeville
Date:	22/11/2022



Attachment 1

Capel Riders AGM
19/11/2022

Print Name	Signature
Bron Moore	
JENNIS MOORE	
Bronwyn Moore	Boone
Rian Massey	
Jan Somerville	
Tony Somerville	
Josef Harrison	
Kennel Gordon	
Ruthyn Spark	
Colin Spark	
Rossy Horley	
Ch. North	
Helen Shosaki	
MARK SHESALE	
Tony Martin	
Janice Cook	
DAVE MILLS	
GARY WHITE	
MARK HANRAHAN	
Peter Steele	
PETER STACEY	

Attachment 2

Presidents Report to AGM 2022

This has been our first year as an incorporated social club, and what a great year it has been.

Our membership has grown steadily over the last year, and we now have around 60 members with more people applying each month.

We have been busy since becoming incorporated, getting local businesses on board to support the Capel Riders and offering members great discounts, some members have been saving hundreds of dollars when producing their membership card.

Before we were incorporated it was just myself organizing rides and events, since I work full time and have a family, it was decided that we setup a pool of Road Captains that organize rides and help out during larger events, this way you all can get out for a club ride even when I don't have the time.

We launched CapelRiders.com, and also our own clothing line of Capel Riders hoodies and t-shirts, which promotes us more to the public

We setup a ride calendar on our website for those not on social media, and to help promote our website more. We steered away from Facebook events for a little while but after listening to member feedback, we have gone back to the good old fashioned way of advertising our events mostly on Facebook.

We have also introduced a text messaging service to our members, informing you all when we have upcoming events, as we find Facebook and emails don't always reach everyone and some members were missing out.

Just recently we pitched at the Community Bank Capel's pitch night, and I am very happy to announce that they have donated \$5000 to the Capel Riders to be spent on a motorcycle trailer.

This will greatly help us in the future with overnighters, camping trips, large motorcycle rides and charity events.

This year we have also been asked to help organize and promote the South West Charity Toy Ride, which, working alongside the Salvos, will be an ongoing thing for the Capel Riders.

This is a major event in the South West which has, in the past, attracted over 200 motorcyclists.

To see this year off we will be hosting a Capel Riders Christmas Party which I hope you can all attend Food, Northern's and entertainment will be provided

This year and last, we have been volunteering at the Iron Man and Triathlon events in Busselton.

For each rider that we supply, these events donate money towards our club, so this is something that we will continue to do in the future.

The more riders we can get volunteering the better.

Next year we will attend the Busselton Black Dog Ride, and once again we have been asked if we can volunteer at this event, helping with traffic control. We will also host a ride to and from the Black Dog Ride.

And we will also host our annual Capel RSL Charity ride.

Amongst our Charity rides and volunteering at events, like the year just gone, we will also get out on many more great rides and overnights, and as we have been doing this year, we try to get at least two events in each month.

Once the winter weather sets in during 2023, we will keep meeting as a social club for meals and drinks like we did this year.

Early next year we hope to host a fundraiser event for the Capel Riders, to help to raise money for the club. This will become an annual event which will help to keep membership costs low.

Unfortunately, it's not all fun and games, I have spent many nights at the computer working on our website, preparing for events and responding to many emails, but saying this,

I am very happy with the way our club is going, with all the hard work that has been put in from the committee and with all the support by our members.

I also look forward to the support, help and input that our new committee members can offer and welcome any feedback from our members, after all, this is your club.